FARMLAND MUSEUM
VOLUNTEER RECRUITMENT - APPLICATION FORM

All potential volunteers are asked to fill in a basic application form and provide two character references (these will be taken up after interview). This is because we need certain details to enable us to match you with roles that are mutually beneficial to you and us. There will then be an informal interview so we can establish if we can meet your needs and expectations. A Criminal Records Bureau check will be undertaken for all posts involving contact with children or vulnerable adults.

Selection is also based on the availability of appropriate work, staff/volunteer time for initial training and supervision for the time you are with us. Please be aware that we may not be able to place all applicants due to constraints on staff/volunteer time or the availability of appropriate work.

Please write clearly in block capital letters ***All information will be confidential***	
Contact Information	
Forename(s)	
Surname	
Address **Postcode**	Home Tel No
	Work No
	Mobile No
	Email Address

Personal Information		
Date of Birth:		
Please tick if you are ☐ Employed ☐ Student	☐ Unemployed ☐ Retired	☐ Other (please specify)

Please indicate the area/s in which you would like to be involved in:

Guide/steward	Education/school visits	Group visits
Holiday activities	Research	Cleaning
Maintenance	Publicity & promotion	Fundraising
Administration	Collections	Events
Other - please specify		

Could you please tell us what times you would be available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Will this commitment be on a:

☐ Weekly basis	☐ Bi weekly basis	☐ Other – please specify
☐ Monthly basis	☐ Casual basis	

Interview availability - Please advise us any days/time when you would be unable to attend an interview

Previous Experience – please give a history of your main occupation(s) (paid and unpaid)
Education/Training/Qualifications: relevant education or training, with dates. Are you prepared to attend relevant training? ☐yes ☐ no

Please describe why you are interested in becoming a volunteer
Please describe what you hope to gain from your volunteering?
Other voluntary organisations you have been involved with:
What special interests or skills do you have to put to use at the museum?

Do you require any special facilities or have special dietary needs, allergies etc. that you wish to tell us about?		
Next of Kin in case of an emergency:		
Name:	telephone number:	relationship:

References:	
Please give the name, address and telephone number of two referees unrelated to you who would give you a personal character reference.	
Name: Address: Postcode: Tel No: Email Address:	Name: Address: Postcode: Tel No: Email Address:
How do they know you?	How do they know you?
How long have they known you?	How long have they known you?

Records	
I agree to the above details being held by The Farmland Museum for administration purposes only, that they will not be passed to any other organisation, and that I can ask for a copy of the details held about me at any time.	
Signed	Date
If the Volunteer is under 18 years of age the signature of a parent or guardian is required. Signed: Date:	

Please return form, marked PRIVATE & CONFIDENTIAL to:
Ann Wise, Museum Manager,
Farmland Museum, Ely Road, Waterbeach, Cambridgeshire CB25 9PQ